

**Leewood Homeowners Association**  
**General Board Meeting**  
**October 8th 2019**  
**Phillips School Library, 7010 Braddock Road, Annadale, VA**

**Board:** Khaleaph Luis, Patricia Willingham, King Chu, Noble William Rubenstein, Gideon Abebe

**ARC/Consultant:** Leona Taylor

**Sentry Management:** Angela Weed

*The meeting convened with a full quorum at 7:30 PM.*

**I: Call to order** - Khaleaph called the meeting to order.

- The Meeting Agenda is approved.

**II: Approval of Minutes:**

- The minutes were approved for both August and September.

**III: Community Report ARC:**

- The Asphalt and Concrete project will be underway and the board has assigned tasks for board members for distributing notices, on call for engineer and on call for towing.
- The board voted for an amendment to the agreement for concrete/asphalt contract changed from 30 days to 60 days since concrete alone will take about 30 days (right now it is scheduled to be done by November 1st).
- The board voted to unanimously ratify work to be done at 7073 Leestone St and 7031 Leestone St via Email.
- The board also voted to unanimously ratified Email approval speed bumps location, size and striping.
- The parking location changes requests have been unanimously approved.
- The board's final approval of 300k (already approved) + 10% for contingency for a total of \$330k.

**IV: Financial report/summary/matters:**

- Noble gave the financial report and gave recommendations to provide funds for the Asphalt and Concrete project.
- budgets/assessments: projected to increase by \$5 to \$265 next year, reduce common area 7k to 5k
- The board voted to increase a flat \$5 per quarter, seconded and approved.
- Board motioned, seconded, and approved the budget for 2020 with the recommended changes.

**V: Management report:**

- CAM gave the management report.
- Proposals for Grounds maintenance and snow RFP are due on October 11.

- CAM suggested and email vote for snow by the end of October.

**VI: New Business**

- Board to pass resolution regarding recodification.
- This is resolution 8. This would be the next policy resolution and is tabled for the next meeting.

The meeting adjourned at 9:55 PM

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Signature

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Date